

§3080, 4600, 4960 TITLE 5 CCR UNIFORM COMPLAINT PROCEDURES

The school district has primary responsibility to ensure that its program and activities are available to all persons without regard to race, ancestry, ethnic group, identification, religion, creed, age, sex, color, physical or mental disability, marital or parental status. This school district shall investigate complaints of unlawful discrimination in its programs or activities.

Individuals, agencies, organizations, students and interested third parties have the right to file a complaint regarding a public education agency's alleged violation of federal and state law including allegations of unlawful discrimination in specified programs and activities which receive state or federal funding. Such complaints include allegations that the local educational agency has failed to implement a student's individualized education program.

Complaints must be filed in writing with the appropriate compliant officer identified below. Complaints alleging discrimination must be filed not later than six (6) months from the date the alleged discrimination occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, unless the time for filing is extended by the Superintendent of Public Instruction.

In accordance with adopted procedures, complaints will be investigated and a written decision sent to the complainant within 60 days from the receipt of the complaint. The local educational agency (LEA) person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and all local procedures adopted pursuant to section 4621. If the complainant is not satisfied with the local educational agency's decision, the complainant may file within fifteen (15) days a receipt of the decision a written appeal with the California Department of Education in Sacramento, California. A copy of the local educational agency's policy and complaint procedures maybe obtained through the superintendent's office.

This sixty (60) day time period may be extended by written agreement of the complainant.

Complainants also may pursue available civil law remedies, including, but not limited to, injunctions, restraining orders or other orders in federal or state court. Further information about such remedies may be available through a public or private interest attorney, the County Lawyer Referral Service, Legal Aid Society, a mediator, or dispute resolution service.

*Complaint Officer(s)

For complaints concerning: Rachel Valenzuela

Title of Compliance Officer: Director of Student Services

Address: 4600 Lavell Road, Santa Rosa, CA 95403

Telephone Number (707) 524-2799